

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: TOBACCO USE

ADOPTED: July 1, 1991

REVISED: March 10, 2003

323. TOBACCO USE	
1. Purpose	The Executive Council recognizes that tobacco use during school hours and on school property presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety of the school.
2. Definition 18 Pa. C.S.A. 6306.1	For purposes of this policy, tobacco use shall mean all use of tobacco, including cigars, cigarettes, pipes and smokeless tobacco.
3. Authority 35 P.S. 1223.5	The Executive Council prohibits tobacco use by administrative employees in the school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school.
4. Delegation of Responsibility	The Director or designee shall annual notify employees about the school's tobacco use policy by publishing such in the staff handbook.
5. Guidelines	The services of an employee assistance program will be made available to employees at no charge to cease tobacco use.
SC 1303-A	Incidents of possession, use and sale of tobacco by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.
20 U.S.C. Sec. 7181 et seq	